

Monday 10th June 2013

Dear Member,

You are cordially summoned to the Melksham Without Parish Council Council Meeting which will be held D.V. **next Monday 17th June 2013 at Crown Chambers, 7 Market Place, Melksham at 7.00 p.m.** to consider the Agenda below. Minutes of 20th May Annual Council Meeting are enclosed together with the Minutes of the Planning Committee Meeting & Finance Committee Meeting held on 3rd June. Minutes of the forthcoming Allotment Committee Meeting & Joint Sports Field Forum will be sent by email, with hard copies available on the table at the Council Meeting.

Very best wishes

Clerk

AGENDA

1. Welcome and apologies
2. To receive Declarations of Interest
3. Visit from Jo Eccleston – Good Neighbour Coordinator for Melksham Area
4. Public Participation
- 5a) To approve the Minutes of the Planning Committee Meeting held 3rd June
- b) Matters arising
 - (i) Min.41/13 W11/ 000858 112 Beanacre – Enforcement issues – reply
To approve Committee recommendation re Old Spring, Beanacre
- 6 To consider any planning applications which may be received
7. Planning Correspondence
 - (i) PA Redevelopment of Forest & Sandridge School-report from Urban Designer
 - (ii) Core Strategy Examination – report
 - (iii) Fields behind The Spa – reply from English Heritage
- 8a) To approve Minutes of Annual Council 20th May
- b) Matters arising
 - (i) Arising from Min. 7/13 Council representatives – report
 - (ii) Arising from Min. 11/13 Council Insurance : To note no further rise in premium
 - (iii) Arising from Min. 19/13 Development issues east of Melksham – report
 - (iv) Arising from Min.22/13 Westlands Lane speeding – report

- (v) Arising from Min. 28/13 Flooding Issues – Whitley Group Minutes & Committee
- (vi) Arising from Min. 29/13 To note Melksham Cycleways Survey

9. a) To approve the Minutes of the Finance Committee Meeting, 3rd June 2013
b) Any matters arising
 - (i) Min.54/13 Safety barrier, Westhill bus stop—to request funding from Area Boardc) To approve the recommendations of the Finance Committee inclusive of grant awards
10. Finance
 - a) To approve & sign Annual Return 31st March 2013 –Accounts & Governance statement
 - b) Report of Internal Audit 29th May 2013
 - c) To grant 4 year Dispensation for Councillors to set Council Precept
 - d) To note receipt of Shaw Hall Valuation
 - e) To note receipts and approve accounts for payment, inclusive of grant payments
 - f) To note NALC Chairman's update re Council tax support funding.
- 11 a) To approve the Allotment Committee Minutes, 10th June
b) Any matters arising
c) To approve the Allotment Committee recommendations
- 12 a) To approve the Joint Sports Field Forum
b) Any matters arising
c) To approve the Joint Sports Field Forum recommendations
d) To note letters from MP Duncan Hames re village greens & FIT re plague
13. Street Furniture:- a) BT telephone boxes (*Cllr. Chivers*)
b) More bins and benches at Bowerhill (*Cllr. Sankey*)
14. Area Board & Wiltshire Council matters
 - a) Melksham Area Community Partnership – To note Agreement & Work Plan 2013/14
 - b) Speed Limit, Sandridge
 - c) Refuse bins, School Lane Shaw – report from Cllr. Chivers
 - d) Zig Zag bus service consultation
15. General Correspondence
 - (i) Melksham Seniors – Aims, objectives, calendar & Clarion newsletter
 - (ii) Minutes of 30th May Community Area Safety Group
16. Staffing *This item may be held in committee*
 - (i) Temporary arrangements due to staff sickness
 - (ii) To note Caretaker's successful completion of Working Safely Course.